How to get your 1099 for Section 8.

You will need access to a computer/printer and your Tax ID you use with Section 8 and an email. The process may not work on a smartphone.

If you don't have your own, public computers and printers are available at The Schenectady Public Library.

Go to www.smha1.org click on Section 8. Click on the words Landlord Portal. This brings you to the landlord portal site.

If you have used the portal before enter your username and password. If you are a new user, click create an account.*

Before hitting log in, scroll down and mark the box saying you agree to terms of service at the bottom of the page. Failure to do so can get you locked out.

Once logged in you will see a column HCV Landlord on the left.

Underneath is My1099s. Click to bring you to the 1099 history.

Choose the year you want by clicking on the chevron > , you will then see a green arrow on the right. Click the arrow. This will download the 1099 form to a separate page. You can then print or save the 1099 form.

*Write down your username and password for reuse. Please do not save the data to a public computer.

If you get locked out of the portal, you can call 518-386-7006 or email robinr@smha1.org for a password reset. This is not an immediate process. You will need to provide your name and username.